



City of Columbus, Ohio

THIS IS NOT AN ORDER

Solicitation - 90 2015 SA006127

Respond before: 12/07/2015 1:00 pm

Bid Contact : Office of Construction Management
90 W Broad St. - Ste. 416
Columbus OH 43215 -
For inquiries call : (614) 999 9999 Fax : (614) 999 9999

ITEM	QTY	DESCRIPTION
001	1.00 LT	Engineering Consulting
		<p>1.1 Scope: The City of Columbus, Department of Finance and Management is receiving proposals until 1:00 P.M. local time December 7, 2015, for professional engineering services for the Professional Engineering Services -Task Order Basis Contract. Proposals are being received electronically by the Department of Finance and Management, Office of Construction Management. Proposals shall be submitted to DFMRFP@columbus.gov. Hard copies shall not be accepted.</p> <p>Project Overview: The Department of Finance and Management, Office of Construction Management (hereinafter, "DOFM") is initiating a procurement effort that will result in the award and execution of a contract for small projects completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with continuing, contractual access to resources that are necessary to perform professional structural, mechanical, and electrical engineering services as well as provide technical expertise for DOFM to implement building construction projects for various City of Columbus departments.</p> <p>The estimated contract amount is \$85,000.00.</p> <p>Scope of Improvements: As needs arise, DOFM shall present to the Engineer (hereinafter, "Consultant") a general scope of improvements for a project and the Consultant shall respond with a detailed scope of services, schedule, and a fee proposal. After review and approval of the scope, schedule, and fee by DOFM, DOFM shall issue a project specific Notice to Proceed.</p> <p>There will be multiple projects under this contract and the Consultant fee for the projects shall vary based upon the approved scope of services.</p> <p>The Consultant will be responsible for the complete design and construction administration for each project, including but not limited to: structural, mechanical, electrical, plumbing, security, fire protection, and civil engineering; full design, cost estimating, construction administration and inspection, shop drawing review; and other services as required for the completion of the project. See Section 2 for a detailed list of services. In addition to typical design/construction projects, DOFM may request that the Consultant provide peer review or constructability review services.</p> <p>All projects shall be designed and administered in conformance with all applicable Federal, State, and local laws, codes, ordinances, and regulations. All designs shall conform to the most recent International Energy Conservation Code at the date of the issuance of the Notice to Proceed for the project and all projects shall conform to all Occupational Health and Safety Administration, Environmental Protection Agency, and Americans with Disability Act requirements</p> <p>1.2 Classification: Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. A pre-proposal meeting will be held at Columbus City Hall, 90 W. Broad St., Room 418, at 10:30 AM, on November 20, 2015. Attendance is strongly encouraged. All questions concerning the RFP shall be sent to DFMRFP@columbus.gov. The last day to submit questions is November 30, 2015. Responses will be posted on the Vendor Services web site as an addendum. Phone calls will not be accepted.</p>
002	1.00 LT	Mechanical Engineering
		See line 1
003	1.00 LT	Air Conditioning, Heating and Ventilating Engineering
		See line 1
004	1.00 LT	Civil Engineering
		See line 1
005	1.00 LT	Electrical Engineering (Incl. Cogeneration Design Services)
		See line 1
006	1.00 LT	Fire Protection Engineering
		See line 1

Terms:

Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.

Equal Opportunity Clause

- (1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.
- (3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.
- (4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.
- (5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.
- (6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.
- (7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.
- (8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

DELIVER TO

Jennifer Henderson
90 W. Broad St
Facilities Management
Columbus OH 43215 - 9001